



Montreal, March 13, 2020

**Subject: Corona Virus and Business Continuity**

Dear client,

As a result of the current outbreak of Coronavirus (COVID-19), there have been concerns regarding possible supply disruptions.

Labelink is a North American leader with 6 locations across Canada and the United States with a diverse portfolio of printing solutions for multiple industries. Labelink takes great care in managing operations to ensure business continuity through supply chain management and internal human resources procedures.

**Supply chain management**

Labelink uses North American manufactured raw materials. We have already secured our chain of supply by getting written confirmation that our raw material suppliers have contingency supply plans in place and buffer stocks in various locations in North America.

At Labelink, we maintain a full quality assurance system that complies with all requirements of IFS PACsecure, HACCP, including GMP's for pharmaceutical, nutraceutical and food-based industries.

Moreover, Labelink utilizes multiple transport carriers and is therefore able to secure alternative transport capacity, if needed.

**HR operations and procedures**

At Labelink, the safety and well-being of our employees is a top priority. As such, all our protocols have been reviewed and employees informed to ensure they remain healthy. At this time, there is no reason to suspect any impact on our capacity to manufacture and deliver labels, shrink sleeves, sachets, pouches and RFID labels products to our loyal customers.

Labelink will continue to actively monitor the situation as it evolves and take all necessary preventive actions, following the guidance of the World Health Organization and Government authorities.

**If you have any questions please do not hesitate to contact**, for Canada — **Jean-Marc Borel**, VP product management and marketing at **514.601.9714** or for the USA — **Gavin Cook**, General Manager at **678.761.5341**.